



IT Data Center Migration

August 9, 2010

Dear Client:

As part of a strategic initiative, we are moving our key information technology infrastructure located in our Lithia Springs, GA, data center to a new data center facility located in Minneapolis, MN. This IT data center migration will take place during the first weekend in September, with an expected completion date on Tuesday, September 7, 2010.

This move:

- Supports the increased use of our current and planned services, with equivalent or improved performance; and
- Provides increased efficiency that ensures we continue to deliver excellent service at the best value to our Clients.

No other changes are being made at this time. We only want you to be aware of upcoming events, as they relate to this project. As we move to the new data center, we expect that the changes will be transparent to most Clients. However, some customers with automated integration processes, or with certain security controls, may need to make minor updates since our network addresses will change. We will continue to communicate with you throughout this time to provide advance notice of specific changes.

In order to properly manage IT resources for this important project, we will need to make the following changes that will be effective through the remainder of this month and first 2 weeks of September:

- Impose a temporary freeze on all new projects & development efforts.
- On a priority basis, select on-going initiatives which need to be put on hold until after the migration.
- Set the expectation that temporarily, we will likely experience a larger backlog than normal in completing support cases that are not high or urgent in severity.
- Prepare and inform users that Lawson and other key applications will be offline over the go-live weekend in September.
- Minor production delays may be experienced during the first week subsequent to our go-live date.

Thank you for your patience and cooperation during this important project. All content in this notice is based on current information and supersedes previous communications regarding this topic. If you have any questions or concerns, please contact your assigned SCI Professional.

Sincerely,

SCI Companies

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