



## **Federal and State Poster Summary: 3<sup>rd</sup> Quarter 2011**

October 5, 2011

Dear Client:

During the 3<sup>rd</sup> quarter of 2011, one change was made to the federal posting requirements and several states made changes to their *state-specific* posters. Your assigned SCI Professional can provide additional information regarding the details and changes, including *state-specific* poster notices receive from our poster business partner. All employers should obtain and post all information applicable in your worksite locations to ensure your continued compliance with all federal and state required postings.

### **Federal Poster Changes During 3Q 2011**

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- *National Labor Relations Board (NLRA)*

### **State Poster Changes During 3Q 2011**

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- *Arizona – Work Exposure to MRSA*
- *California – Unemployment Insurance*
- *Connecticut – Discrimination is Illegal*
- *Louisiana – Minor Labor Law Placard*
- *Maryland – Health Insurance Coverage*
- *Massachusetts – Unemployment Insurance*
- *Missouri – Discrimination in Employment, Housing and Public Accommodations*
- *Wisconsin – Hours and Times of Day Minors May Work in Wisconsin*

Take advantage of the convenience of having SCI order posters for you. Please reference the list above to determine the type and number of posters needed for your location(s), then contact your assigned SCI Professional to place your order.

### **Information if Ordering through SCI**

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- Posters are available in *English, Bi-Lingual* and/or *Spanish* languages as follows.
  - Federal Posters are available in *all three* formats: ENG, Bi-Lin and SP.
  - State posters that come in a Bi-Lin format *automatically* are AL, ID, IA, IN, OR, NC, NM, SC, TN, TX, PA, VA and WA.
  - ALL State posters are available in SP *except*: DC, WY and HI.
- In addition to the recent changes listed in this notice, you can always order a federal or any state poster(s) to meet your current needs.
- *Individual* federal and state posters are \$20.00 each. *Combined* federal and state poster *kits* are \$30.00 each. All costs include shipping and handling.
- The poster(s) will arrive in a poster tube sent by our business partner, the Federal Wage and Hour Labor Law Institute (FWLLI), from Houston, TX. The packaging will have the SCI logo along with FWLLI logo and return address on it. After speaking with your assigned SCI Professional, he or she will order the poster(s) for you and SCI will bill you appropriately.

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#### **SCI Operations Centers**

**Corporate Office – Atlanta** • 2435 Tech Center Parkway, Lawrenceville, GA 30043 • 800.444.6211  
**Chicago** • 1420 Kensington Road, Suite 114, Oak Brook, IL 60523 • 800.750.1932    **Dothan** • 220 Healthwest Dr., Suite 3, Dothan, AL 36303 • 800.755.6722  
**Los Angeles** • 800.932.4610 ext. 2661    **Orlando** • 5367 Conroy Road, Suite 300, Orlando, FL 32811 • 866.370.4211  
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All content in this notice is based on current information and supersedes previous communications regarding this topic. If you have any questions or concerns, please contact your assigned SCI Professional.

Sincerely,

SCI Companies